

Committee: Executive
Date: Monday 23 May 2011
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA
Membership: To be confirmed at Annual Council, 18 May 2011
Distribution: All Members

AGENDA

1. **Apologies for Absence**

2. **Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. **Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

4. **Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. **Minutes** (Pages 1 - 6)

To confirm as a correct record the Minutes of the meeting held on 4 April 2011.

Strategy and Policy

Service Delivery and Innovation

6. Commissioning of Advice, Volunteering and Voluntary Car Driving Schemes in Cherwell (Pages 7 - 22) 6.35 pm

Report of Head of Housing Services

Summary

To consider a commissioning exercise to deliver a consistent and equitable approach to the funding of advice, volunteering and volunteer driving services in Cherwell and to consider the implications for a potential countywide Dial-a-Ride service.

Recommendations

The Executive is recommended:

- (1) To cease existing funding arrangements for organisations funded through the Council's Voluntary Sector (Community Development) Grants Programme and Community Transport Grants Programme as from 31 March 2012.
- (2) To commence a commissioning process to fund strategically relevant Advice, Volunteering and Volunteer Car Driving services across three geographical areas within Cherwell.
- (3) To note ongoing officer discussions with Oxfordshire County Council regarding County Council proposals to develop a countywide Dial-a-Ride Service and how this might serve District residents most in need of this service.
- (4) To receive a further report on the outcome of this exercise as part of the 2012/13 Service and Financial Planning process in the Autumn.

7. Planning Obligations Draft Supplementary Planning Document 6.50 pm
(Pages 23 - 28)

**** Please note that due to the size of the Planning Obligations Draft Supplementary Planning Document, appendix 1 will be published separately to the main agenda pack. A hard copy is available on deposit in the Members' room. Hard copies will be circulated to Executive members following confirmation of committee membership at Annual Council on 19 May 2011 ****

Report of Strategic Director, Planning, Housing and Economy

Summary

To report back on the progress of the Planning Obligations Draft Supplementary Planning Document (SPD) and to approve the use of the draft SPD as informal guidance with immediate effect.

Recommendations

The Executive is recommended:

- (1) To approve the use of the draft Supplementary Planning Document as informal guidance with immediate effect.

8. Local Development Framework (LDF) - Next Steps (Pages 29 - 138) 7.05 pm

Report of Head of Planning Policy and Economic Development

Summary

To agree to undertake an informal consultation on locally generated population and household growth projections, a responding development strategy and other revisions to the Draft LDF Core Strategy.

Recommendations

The Executive is recommended:

- (1) To agree a revised development strategy as set out in Paragraph 1.18 of the report and to include the PPS Eco-Town Standards as a new policy element of the Core Strategy.
- (2) To agree to progress an informal public consultation on a Revised Draft Core Strategy which incorporates locally generated population and household growth projections and a revised development strategy set out in this report and:
- (3) To delegate the preparation of the detailed wording of the Revised Draft Core Strategy and any consultation material to the Head of Planning Policy & Economic Development in consultation with the Portfolio Holder for Planning and Housing.

9. Use of Natural Resources Project (Pages 139 - 178) 7.20 pm

Report of Head of Environmental Services

Summary

This report considers the progress of the Use of Natural Resources Delivery Group and the overall progress of the Council in responding to climate change and energy efficiency within its own operations.

Recommendations

The Executive is recommended:

- (1) To note the achievements of the Use of Natural Resources project.

- (2) To support Cherwell's Carbon Management Plan (Appendix 1) reducing 22% of the Council's carbon emissions by 2014/15 through improving the energy efficiency of its own operations.
- (3) To approve the Energy Policy (Appendix 2) which sets out the how the Council will use energy efficiently.

10. Bicester Multi-Sport Village (Pages 179 - 186)

7.30 pm

Report of Strategic Director Environment and Community

Summary

To provide an update on the development of the Bicester Multi-Sports Village project, to award the contract for the construction of Phase 1 (construction of grass pitches and landscaping) and to consider the revenue implications of the project when it becomes operational in 2014.

Recommendations

The Executive is recommended:

- (1) To award a contract for the construction of Phase 1 of the Sports Village, subject to planning consent for the outstanding reserved matters, to Agripower Ltd.
- (2) To request Bicester Town Council to consider funding for the revenue implications from 2014/15.
- (3) To progress with the design of Phase 2 and investigate funding opportunities to deliver the full scheme.

11. Brighter Futures in Banbury Programme (Pages 187 - 218)

7.40 pm

Report of Strategic Director Environment and Community

Summary

To consider a review of the first year of the Brighter Futures Programme in Banbury and the proposed emphasis in the second and subsequent years.

Recommendations

The Executive is recommended:

- (1) To note the very good progress made in the first year of the Brighter Futures Programme.
- (2) To support the areas of emphasis and proposed activity in 2011/12.
- (3) To receive further reports as appropriate on progress.

Value for Money and Performance

12. Review of Reserves (Pages 219 - 228)

7.50 pm

Report of Head of Finance

Summary

To seek endorsement from the Executive, following a review by the Head of Finance – in association with the Portfolio Holder for Resources – of the Councils revenue reserves, to determine whether they are set an appropriate level with regard to purpose, anticipated timing of need, degree of risk and level of potential expenditure.

Recommendations

The Executive is recommended:

- (1) To consider and endorse the contents of this report.
- (2) To approve the transfers between earmarked reserves and the creation of 1 new reserve detailed in Appendix 1.
- (3) To approve that authority is delegated to the Head of Finance, in consultation with the Portfolio Holder for Resources, to transfer sufficient funds from earmarked reserves to general fund balances as part of the closedown processes for 2010-11 to avoid general fund balances falling below the minimum amount stated in the medium term financial strategy.

Urgent Business

13. Urgent Business

Any other items which the Chairman has decided is urgent.

14. Exclusion of the Press and Public

The following reports contain exempt information as defined in the following paragraph of Part 1, Schedule 12A of Local Government Act 1972.

3– Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of that Act.”

15. Community Led and Self-Build Housing (Pages 229 - 240) 8.00 pm

Report of Head of Housing Services

Summary

The purpose of this report is to update the Executive on work on community led and self build housing development opportunities following the approach agreed in a report to January Executive on “Housing in Cherwell and the Current Economic Climate”.

16. Bicester Multi-Sport Village - Exempt Appendix 2 (Pages 241 - 244) 8.10 pm

(Meeting scheduled to close at 8.15pm)

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or (01295) 221587 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

Personal Interest: Members must declare the interest but may stay in the room, debate and vote on the issue.

Prejudicial Interest: Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member’s judgement of the public interest.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact James Doble, Legal and Democratic Services james.doble@cherwell-dc.gov.uk (01295) 221587

Ian Davies
Interim Chief Executive

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